



KMHA Board Meeting

Meeting Date & Time: Monday February 13, 2023 6:00 PM

Location: McArthur Island Sports Center Meeting Room

Minutes taken by: Dawn Woodland

Voting Attendees: Nathan Bosa, Serena Reves, Teresa Thompson, Patricia Cameron, Matt Baker, Zac Carnelley, Cory Erlandson, Mike Kinascuk, Sat Gill
 Non-Voting Attendees: Aaron Keller, Darryl Sydor, Riley Woodland, Rob Fryer, Javinder Roy, Dawn Woodland
 Regrets:

Agenda Item	Discussion	Action	Responsible
1. Welcome & Traditional Land Acknowledgement	<ul style="list-style-type: none"> - Meeting started at 5:58pm - Traditional Land Acknowledgement 		
2. Accept previous minutes	<ul style="list-style-type: none"> - Motion to accept minutes from Jan 16, 2023 Serena Reves - Seconded by Cory Erlandson 		
3. New Business	<ul style="list-style-type: none"> - Survey, C1/C2 open until Feb 24, 2023 - will compile information, currently have 112 surveys complete 		
4. Adopt Agenda	<p>Motion to adopt the agenda for today's meeting Mike Kinascuk Seconded by Cory Erlandson</p>		
5. Reports	<p>Executive Director:</p> <ul style="list-style-type: none"> - C1 and C2 feedback surveys were sent out to U11, U13 and U15 Rec families. - Worked with Bookkeeper and Finance Director to review financials and develop budget for the 2023-24 season. - One of our Rep teams inquired regarding the possibility of withdrawing from the BC Hockey Championships. - Had a mid season review meeting with HeadCheck. Our contract is up and will need to be resigned for next season. 		



	<ul style="list-style-type: none"> - Chelsea has offered to volunteer to set up and run the games upstairs for the Jamboree Spring: <ul style="list-style-type: none"> - The staff are up to speed with everything regarding the plan for tryouts and the roll out of the Spring program. - Coaches have been announced. Only missing female U11. - Ice times are set to run remaining tryouts. - Ice Scheduler is working with coaches on a schedule. - Director of Development, Technical Director and I met with Synergy to discuss a pilot program for the 2023 Spring season. They came back with a price of \$40 per player = \$680 per session based on 17 players. At this price, it is too costly to add to the program. Summer: <ul style="list-style-type: none"> - Received Summer ice permits with some discrepancies compared to last season - Working on camp budgets, schedule and write ups - Planning to review with staff so registration forms can be created and info can be posted on the website Technical Director: <ul style="list-style-type: none"> -U11 and U13 C2 teams extra development ice has been going ok I think. Haven't heard any negative feedback so far. Usually 9-12 skaters per team have been in attendance for any given session. -development one on ice evaluations are ongoing. -in the process of starting a second 2015/16 Jr Blazers spring team assuming we have players, coaches and ice available. Ice Scheduler / Tournament Admin: <ul style="list-style-type: none"> - continued working on playoff scheduling -rescheduling and finding exhibition games for teams. - met with some of our sponsors regarding jamboree and volunteer night - invoiced BC Hockey and OMAHA for ice usage - picked up jerseys from Players bench - went to jersey room with Riley and dawn and got the update on items in the room - did some more planning for Jamboree - built duty schedule for Jamboree 	
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	<p>- built ice budget and official budget document for next year -working on summer ice and Jr Blazers spring ice -processed officiating reconciliation for feb -began adding some much needed updates to the Manager package. re-forfeit and playoffs dates -the officials had a development night called our Officiating simulator</p> <p>Registrar: -Receive a donation of 300 pucks from Visual Signs -Beginning preparation for Volunteer Appreciation Night, booked venue, communicating with the chef, working with Wanda to send out invitations, trying to get Silent Auction items -Beginning preparation for Jamboree & Night of Champions, sending out emails to try and gather raffle items, silent auction items, preparing tickets for raffle, -booked spring tournaments for 2009 1 & 2, 2010 1 & 2 teams -learning all the Jr Blazers spring/summer programs administration</p> <p>Director of Player and Coach Development: Officiating Report: n/a KIBIHT Report: n/a</p>	
<p>6. Action Items</p>	<ul style="list-style-type: none"> - Jamboree update, discussion around where we are at, what has been booked, volunteers, games, mascots, received approval to purchase gift cards for our 3 volunteers. 	
<p>7. Financials- Javinder</p>	<ul style="list-style-type: none"> - Bookkeeper reviewed the entire 23/24 budget, asked about the process for applying for grants, Chair states to proceed as sees fit, will continue to search for grants,, discussion on increase of registration fees, compared to other associations, tournament fees, decrease U11 & U13 (\$1600) and increase U15 & U18 (\$1750) - Summer schools/prep camps discussion - carding fees to increase by \$50? - What kind of fundraising raffle can the association do? Online 50/50? won't affect our gaming grant. 	



	<ul style="list-style-type: none"> - need participation from membership - Bookkeeper will look into the online 50/50, and maybe do a test run with it during Spring hockey - BC Hockey fee needs to be charged in addition to the \$50 admin fee when registration is canceled and we are giving a prorated refund, open discussion on refunds - changing "jersey deposit" to jersey fee - April 1st - discussion on the types expenses for the year - will use entire savings ending this fiscal year 	
<p>8. Registration (Nathan)</p>	<ul style="list-style-type: none"> - Chair will look into how much ice U7/U9's get in other associations before deciding on registration fee increase - need all information out prior to registration opening - important to communicate with membership - parent code of conduct re: mandatory volunteer time - open discussion on how to get membership to volunteer - Does the Policy review need to be completed before registration opens? - Do we push registration until April 15th or May 1st so clear communication can go out to membership prior? - March 5th meeting about Super League 	
<p>9. Tiering 2023/24 (Nathan)</p>	<ul style="list-style-type: none"> - all information about Tiering or not Tiering, super league or no super league needs to be decided and communicated before registration opens 	
<p>10. Arena Deficiencies (Nathan)</p>	<ul style="list-style-type: none"> - May 10th meeting with the City, if you have any comments/concerns please send to Chair so he can take to the meeting 	
<p>11. Adding Code of Conduct to Registration (Patricia)</p>	<ul style="list-style-type: none"> - need to give a structure for parents for expectations with regards to team responsibilities - TABLE: to next meeting (March 13th) Code of Conduct - re: Volunteer or Fee? 	
<p>12. Policies Review (Patricia)</p>	<ul style="list-style-type: none"> - board can vote on new policies and procedures, regulatory items voted on by membership - open discussion on policy ethical standards for employees, it was asked "what about board members?", is it staff only? 	



	<ul style="list-style-type: none">- What is the target date for policy completion?- form a subcommittee (Patricia, Teresa, Aaron, Darryl, Rob, Dawn, Zac, Riley(?)) meeting TBD	
17. Adjourned	8:02PM Matt Baker and Cory Erlandson	