



KMHA Board Meeting

Meeting Date & Time: Tuesday December 12, 2023 6:00PM

Location: McArthur Island Sports Center Meeting Room

Minutes taken by: Dawn Woodland

Voting Attendees: Nathan Bosa, Megan Provencher, Mike Kinaschuk, Theresa Tourand, Teresa Thompson, Geoff Henderson
 Non-Voting Attendees: Rob Fryer, Zac Carmelley, Dawn Woodland
 Regrets: Serena Reves, Sat Gill, Cory Erlandson, Darryl Sydor

Agenda item	Discussion	Action	Responsible
1. Welcome & Traditional Land Acknowledgement	<ul style="list-style-type: none"> - Meeting started at 6:00pm - Traditional Land Acknowledgement 		
2. Accept previous minutes	<ul style="list-style-type: none"> - Motion to accept minutes from November 14, 2023 by Theresa Tourand - Seconded by Megan Provencher 		
3. New Business	<ul style="list-style-type: none"> - AP's for U15 Tier 2 - 50/50 Report 		
4. Adopt Agenda	<p>Motion to adopt the agenda for today's meeting Theresa Tourand Secoded by Megan Provencher</p>		
5. Reports	<p>Executive Director: Spring registration is closed. Here are the registration numbers for each age group: 2017 - 23 2016 - 31 2015 - 46 2014 - 39</p>		



	<p>2013 - 46 2012 - 41 2011 - 48 2010 - 47 2009 - 45</p> <p>We will be holding female tryouts at a later date.</p> <ul style="list-style-type: none">- Currently organizing and preparing spring tryouts which begin next week. Almost all of the coaches are in place.- Tournament teams are up and running. U13 has attended two tournaments already. All teams are going to Vancouver Dec 27th.- Waiting for our spring/summer ice allocation from the city to build the spring and summer programs.- Building ice schedules to see if we can add a practice for U18 rec next season. It's possible but we would have to make some adjustments to other groups.- Meetings with parents, committees, and coaches.- Rolled out the KWHA Leadership Program and posted it to our website. Only two applicants so far. <p>Director of Coach & Player Development: N/A</p> <p>Technical Director: N/A</p> <p>Ice Scheduler / Tournament Admin:</p> <ul style="list-style-type: none">- normal day to day rescheduling of games due to teams getting into tournaments late.- Invoicing BC Hockey and OMAHA for ice usage- Invoicing for Officials costs- prepared ice for spring tryouts.- ensuring number of teams for 2024 upcoming tournaments- sending ice schedules to tournament committee	
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	<p>Registrar: Working on the team staff certifications (483) with the help of Zac and Darryl, still have 5 teams shown as "ineligible" Preparing Tournament Team documents to send off for approval Working with Darby Photos on a photo day and retake day Preparing reimbursement sheet to send to Javinder for processing Reserved the Bouncy Castle for Jamboree Collecting Confidentiality Agreements still 55 outstanding Sent GL report off to the Sports Legacy Fund people for reimbursements for volunteer certifications Received \$3500 from Royal Purple (1500) and North Kamloops Lions (2000) Received \$5000 from Coast Hotel for Sponsorship</p> <p>Officiating Report: -last chance clinic was nov 19, numbers are strong this year - almost all of our officials have worked some hockey already this season</p> <p>KIBIHT Report: - still looking for volunteers in various areas. mainly time keeping and scorekeeping -looking forward to a great tournament this year.</p> <p>Human Resources Director: Online 50/50 report</p> <ul style="list-style-type: none"> - Had a meeting with Zac, Nathan and the tournament committee and we agreed on 16% back to KMHA from each tournament. That will cover the Raffle Nexus fees, stripe fees (bank used to receive the funds) and the gaming licenses. - 50% Winner 16% Direct Costs (KMHA) of total jackpot 34% Tournament Portion - 5 out of 7 Winners have been paid. - No Tournament Sub committees have been paid. Had meeting with Javinder and Peppermint last week and we are now all on the 	
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	<p>same page. Funds should be to the sub tournament committees by end of this week.</p> <ul style="list-style-type: none"> - Peppermint has made a spreadsheet that I will input all our 50/50 numbers into and send to Javinder. Now Javinder just has to pay out the winners, the sub committees and file the report so she has them if we should be audited. - We are switching from Raffle Nexus to Raffle Box and will start for the January Tournaments. I have set up Raffle Box for Kibit starting Friday and they will be our trial run with Raffle Box. We made the switch because the platform is way more super friendly, and the fees are drastically less. Raffle Nexus 15.5% approx. Raffle Box 10.5% approx. - BC gaming emailed, letting us know all winners need to sign a form and enter in their driver's license number for verification purposes. I am hoping to make it a DocuSign document for the ease factor of the winner. <p>Tournament Invoices</p> <ul style="list-style-type: none"> - Patricia sends out invoices to all the tournament sub committees after their tournament for the MVP, HH and swag bags. - Only 2 tournaments have paid the invoices. Hockey Howl and Winter Classic. All other tournaments have been sent invoices minus Blades of Glory as their tournament, just finished on Dec 10th. 	
6. Action Items	n/a	
7. Financials	n/a	



8.	<ul style="list-style-type: none"> - Discipline Direct added that another issue arose and the coach has been spoken with - Ambassador Program, we need to let more people know about it, want to expand program next year <p>New Business:</p> <ul style="list-style-type: none"> - HR Director -50/50 open discussion on breakdown, fees, winners being paid out, tournament committee not being paid out, switching to Raffle Box in January, fees are much less, discussion on tournament committees not paying their invoices for the swag & awards, discussion on teams budgeting for tournaments next season, discussion on how to issue receipts to out of town teams for tournament fees <p>MOTION: by Megan Provencher to backdate from Oct 27, 2023 to March 31, 2024 that online 50/50 breakdown is as follows: Winner 50% of total Jackpot, Direct Cost 16% of total Jackpot and Teams portion 34% of total Jackpot. Seconded by Teresa Thompson - Carried</p> <ul style="list-style-type: none"> - Chair -AP Policy- U15 Tier 2 requesting an exemption on our AP policy as they have injuries going into the KIBIHT and are asking if they can AP players from recreation, board voted yes for the exception to the policy. Open discussion on how the U15 Tournament Team got into play in KIBIHT. 	
9.	<p>Jamboree -Rob & Dawn</p> <ul style="list-style-type: none"> - asked who was planning the Jamboree and things will stay as usual and KMHA staff will organize and run the Jamboree, we are having a staff meeting on Jan 10th to begin organizing 	
10.	<p>Volunteer appreciation night Date-Rob/Dawn</p> <ul style="list-style-type: none"> - general discussion on dates to hold the event, venues and cost. - Discipline Director will get information from the downtown curling club as a venue, we will also get quotes from Columbo Lodge and Compass group - Dawn and Rob to discuss dates 	
11.	<p>HeadCheck update - Serena</p> <ul style="list-style-type: none"> - Risk Management Director has provided an update from HeadCheck on where KMHA is with the program so far this season. 	
12.	<p>Adjourned</p> <ul style="list-style-type: none"> - 6:51 by Mike Kinashuk and Megan Provencher - Next meeting Tuesday January 16, 2024 at 6:00pm McArthur Island Meeting room. 	